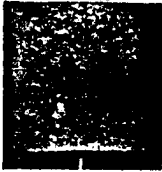




Central Intelligence Agency
Office of the Deputy Director for Intelligence



10-1033

NOTE FOR: Director

FROM : Bob Gates
Deputy Director
for Intelligence

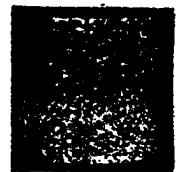
Bill,

This letter from Malcolm Baldrige requests that you appoint a CIA representative to his newly established Interagency Committee on Metric Policy. The DDCI believes it would be worthwhile for us to participate so as to look out for any possible intelligence equities. Accordingly, I have prepared the attached response for your signature, naming [redacted] to serve on this Committee. Joe is an overt SIS-2 career DDI staff officer.

STAT

 Bob Gates

Attachment:
As Stated



DCI
EXEC

L309

EXECUTIVE SECRETARIAT

Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI	X (Attn: Mr. Kerr)			
6	DDA				
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20					
21					
22					
SUSPENSE		12 May Date			

Remarks:

Dick, please refer to my note
to DDCI and response--both attached.

Executive Secretary
6 May 1983
Date

STAT

MEMORANDUM FOR: DDCI

John: I believe we should politely decline this (no real equities or contributions in essentially a domestic exercise). Remembering, however, that we had participated [redacted] OER) in an interagency metric conversion board I discussed with Dick Kerr who agrees with me. With your OK I'll regret.

[redacted]

5/5/83

Date

FORM 75 101 USE PREVIOUS EDITIONS

MEMORANDUM FOR: Executive Secretary

FROM: EA/DDCI

John would like DDI to prepare a response for the DCI's signature. He believes it would be worthwhile to have Agency participation to look out for any possible intelligence equities.

[redacted]

Attachment:
ER 83-2373

Date 6 May 1983

FORM 5 101 USE PREVIOUS EDITIONS

83-2373



STAT

STAT



STAT



Executive Registry

83-2373

MAY 3 1983

Honorable William J. Casey
Director of Central Intelligence
Washington, D. C. 20505

Dear Bill,

The President has assigned to me the responsibility for implementing the Federal metric program. On March 28, 1983, I established the Interagency Committee on Metric Policy to coordinate the Federal Government's metric responsibilities. I have designated Assistant Secretary of Commerce for Productivity, Technology and Innovation Dr. D. Bruce Merrifield to serve as Chairman.

The enclosed charter of this Committee states that the representatives of the Committee be at the Assistant Secretary level or an equivalent position within a Federal agency. I ask that you appoint a representative from your Agency to serve on the Committee.

The name and telephone number of your appointee should be forwarded to Dr. David T. Goldman, Acting Director of the Office of Metric Programs, Department of Commerce, Washington, D. C. 20230. Dr. Goldman can be reached at 377-0944.

Sincerely,

Secretary of Commerce

Enclosure

L 309

UNITED STATES DEPARTMENT OF COMMERCE
Charter of
The Interagency Committee on Metric Policy

Establishment

1. The Interagency Committee on Metric Policy (hereinafter referred to as Committee) is hereby established by the Secretary of Commerce to advise him and other heads of Federal Departments and Agencies concerning metrication policy of the Federal Government.
2. The establishment of this Committee is undertaken by the Secretary of Commerce pursuant to existing statutory authorities. (See e.g., 15 USC 272 and 1512).

Purpose

The Committee has the purpose to coordinate and provide policy guidance regarding the U.S. Government's efforts of voluntary metric conversion both in the public and private sectors. The Committee shall recommend effective and consistent policies applicable to both sectors. Unless otherwise provided by law, the Committee's activities shall include: standards, education and public information, weights and measures, consumer affairs, data collection,

domestic and international business matters and Federal administrative procedures as they relate to the Federal Government's voluntary metric conversion activities.

Functions

To achieve the above cited purpose, the Committee shall

- (1) collect and analyze appropriate data
- (2) coordinate Executive and appropriate Legislative Departments and agencies in their metrication activities
- (3) recommend metric plans and policies for the Federal Government where more than one Federal Department or Agency has a primary interest such as transportation, weights and measures, consumer affairs, and international trade
- (4) prepare recommendations concerning the development of Federal metrication policies and actions as related to both the public and private sectors including

local and state governments
engaged in metric activities

- (5) study, identify and report
barriers to metrication in the
Federal sector and domestic and
international commerce
- (6) prepare recommendations for
providing improved procedures to
educate both Federal and private
sectors in the field of metrication
- (7) evaluate the role of the use of the
metric system toward increasing
exports of United States commodities
to nations overseas
- (8) provide mediation of differences
between Federal Agencies as they
relate to the use of the metric
system
- (9) take steps to eliminate unnecessary
duplication of Federal metric

activities with those which may
be performed in the private sector

- (10) provide all recommendations by
written reports to the Secretary.

Membership

1. The voting members of the Committee shall be:

(A) Federal Departments

Department of Agriculture
Department of Commerce
Department of Defense
Department of Housing and Urban Development
Department of the Interior
Department of Transportation
Department of the Treasury

(B) Federal Agencies

General Services Administration
Government Printing Office
Interstate Commerce Commission
National Aeronautics and Space Administration
Tennessee Valley Authority
U.S. Postal Service
Veterans Administration

Additional Departments and Agencies will be added as they
seek membership.

2. Other Federal Departments or Agencies may become voting
members or non-voting observer members of the Committee upon

application to or by invitation from the Secretary of Commerce.

3. For maximum effectiveness of the Committee, voting representatives should be responsible policy-making individuals at a relatively senior level. At the invitation of the Secretary, the Head of each Federal Department serving on the Committee shall appoint a responsible official whose rank shall not be less than a "Level IV" of the Executive Schedule (5 U.S.C. 5312-15, 5317) to serve as the Federal Department's metric policy official and representative on the Committee. The Chair may approve a member chosen at a level other than that specified provided that the level is consistent with the overall intent of the Charter that each member be at the policy-making level. The Head of a Federal Agency (i.e., ... not a Cabinet Department) serving on the Committee shall appoint a representative whose rank shall be the equivalent of a Level IV rank in policy-making authority. The Head of each Federal Department and Agency serving on the Committee shall inform the Chairman of his or her appointed voting representative. Appointments to the Committee shall be for an indefinite term.

A Federal Department or Agency not wishing to participate as a voting member of the Committee may participate as a "non-voting observer." The Head of such Department or Agency

shall inform the Chairman of his or her appointed observer-representative. Observer appointments shall be for an indefinite term. There are no minimum grade level requirements for observers.

Administrative Provisions

1. The Secretary of Commerce shall designate a Level IV or above as the Chairman of the Committee. Additionally the Secretary will appoint Department of Commerce representative(s) to the Committee.

2. The Committee shall determine such internal operating procedures as it deems necessary to carry out its function.

Executive Committees and Subcommittees

1. A Metrication Operating Committee (MOC) may be established as a working subcommittee to the Committee. The Chairman of the MOC shall be chosen by the Chairman of the Committee. The MOC shall have the purpose to perform the duties as the Committee and/or the Chairman directs and make appropriate recommendations to the Committee. The MOC membership who are chosen by the Committee and MOC Chairman shall consist of senior mid-level officials of the Departments and Agencies composing the Committee or other

Federal Departments and Agencies which indicates an interest in metrication. Both in the Committee and MOC meetings, experts from individual Departments and Agencies may attend and participate in discussions as to subject matter on the agenda. Non-Government individuals may also attend any meetings and participate at the invitation of the Chairmen. Subcommittees of the MOC are permissible.

2. The Committee, at its discretion, may establish other working Executive Committees for any purpose the Committee deems appropriate, and operate in accord with the Committee's and Chairman's direction.
3. The Committee and the MOC may draft other administrative or operating procedures as necessary which are consistent with their objectives cited above.
4. As may be necessary, member Departments and Agencies shall cooperate fully to furnish appropriate assistance to the Committee or its subcommittees.

Annual Report

The Committee shall submit a progress report to the Secretary of Commerce and other heads of Departments and Agencies as directed by the Secretary at 12-month intervals. The report

should state a summarization of Committee activities during the previous 12-month period and include Committee recommendations.

Approved:

Malcolm Baldrige
Secretary of Commerce

MAR 28 1983

Date